



WELWYN HATFIELD

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Please ask for:
Gurdip Paddan

5 January 2018

Dear Councillor

You are requested to attend a meeting of the WELWYN HATFIELD BOROUGH COUNCIL AUDIT COMMITTEE to be held on Monday 15 January 2018 at 7.30pm in the Council Chamber, Council Offices, The Campus, Welwyn Garden City, Herts, AL8 6AE

Yours faithfully

Executive Director
Public Protection, Planning and Governance

AGENDA **PART 1**

1. **SUBSTITUTION OF MEMBERS**

To note any substitution of Committee members made in accordance with Council Procedure Rules 19-22.

2. **APOLOGIES**

3. **MINUTES**

To confirm as a correct record the Minutes of the meeting held on 23 October 2017 (previously circulated).

4. **ACTIONS UPDATE**

There is nothing to report.

5. **NOTIFICATION OF URGENT BUSINESS TO BE CONSIDERED UNDER ITEM 11 AND ANY ITEMS WITHDRAWN FROM THE AGENDA**

6. **DECLARATIONS OF INTERESTS BY MEMBERS**

To note declarations of Members' disclosable pecuniary interests, non-disclosable pecuniary interests and non-pecuniary interests in respect of items on this agenda.

7. **PUBLIC QUESTION TIME AND PETITIONS**

Up to fifteen minutes will be available for questions from members of the public on issues relating to the work of the Committee and to receive any petitions.

8. SHARED INTERNAL AUDIT SERVICE (SIAS) INTERNAL AUDIT PROGRESS REPORT (Pages 5 - 20)

Report of the Shared Internal Audit Service asking Members to note the Internal Audit Progress Report and to approve amendments to the Audit Plan.

9. CERTIFICATION OF CLAIMS AND RETURNS ANNUAL REPORT 2016-17 (Pages 21 - 28)

Report of Ernest & Young LLP which summarises the results of their work on Welwyn Hatfield Borough Council's 2016-17 claims and returns.

10. AUDIT PLANNING REPORT - YEAR ENDED 31 MARCH 2018 (Pages 29 - 66)

Report of Ernest & Young LLP providing the Council's Audit planning report for Year ended 31 March 2018.

11. SUCH OTHER BUSINESS AS, IN THE OPINION OF THE CHAIR, IS OF SUFFICIENT URGENCY TO WARRANT IMMEDIATE CONSIDERATION

12. EXCLUSION OF PRESS AND PUBLIC

The Committee is asked to resolve:

That under Section 100(A) (2) and (4) of the Local Government Act 1972, the press and public be now excluded from the meeting for item 12 (if any) on the grounds that it involves the likely disclosure of confidential or exempt information as defined in Section 100A (3) and Part I of Schedule 12A of the said Act as amended.

In resolving to exclude the public in respect of the exempt information, it is considered that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART II

13. ANY OTHER BUSINESS OF AN EXEMPT NATURE AT THE DISCRETION OF THE CHAIR

Circulation: Councillors N.Pace (Chairman) H.Quenet
J.Boulton S.Roberts
H.Bower K.Thorpe
G.Michaelides

D.Bell Executive Member, Resources

Executive Board
Press and Public (except Part II Items)

If you require any further information about this Agenda please contact Gurdip Paddan democracy@welhat.gov.uk, Governance Service Unit on 01707 357349 or email – democracy@welhat.gov.uk